

## Minutes of the Housing Authority of the County of Dodge

The Dodge County Housing Authority met Wednesday, October 26, 2016 in the board room of the Housing Authority office located at 491 E Center Street, Juneau, Wisconsin.

The meeting was called to order at 8:30 am by Glenn Stousland, Chairman.

Roll Call: Glenn Stousland, Chairman, Ken Neumann, Eugene Wurtz, Mary Reak, Shirley Kitchen

Absent: none

Also Present: Donna Braun, Executive Director and Jamie Rhodes, Housing Supervisor

Pledge of Allegiance

Verification of proper meeting posting

Motion was made by Ken Neumann to approve the agenda. The motion was seconded by Eugene Wurtz. Motion carried.

Motion was made by Mary Reak and seconded by Shirley Kitchen to dispense the reading of the September 28, 2016 minutes and October 12, 2016 minutes and approve them as presented. Motion carried.

Public Forum: None

Communications:

The Financial reports were reviewed. A motion was made by Shirley Kitchen and seconded by Ken Neumann to approve the financial reports as presented. Motion carried.

Bills for Dodge 1, 6, OGLLC, HA and HUD were presented. A Motion was made by Ken Neumann and seconded by Eugene Wurtz to approve the bills and pay as due. Motion carried.

Unfinished Business:

11. A Dodge 1, 6 and OGLLC Occupancy Report for period October 2016.

Theresa	12-12	Burnett	12-12	Iron Ridge	8-8	Waupun	48-47
Ashippun	12-12	Lowell	12-12	Juneau	15-13	Oak Gove	24-24
Reeseville	14-14	Hustisford	14-14	Beaver Dam	17-14		

Progress report on Housing Choice Voucher Section 8 Program: Vouchers – 135 + 2 port out

Occupancy report- Reviewed details of occupancy report.

Maintenance report- Bob is working on remodels in Beaver Dam. He is making sure all buildings are ready for winter. Confirming snow removal. Requested pricing for additional railings for Hustisford and Waupun 110. Utility easement for OGLLC to replace 2 transmission poles near the tracks.

Tenant/Program participation report - Issued notice to 2 tenants for smoking in building and billed tenants for smoke damage. Served notice to 2 other tenants for tenancy issues. Held Reeseville, Lowell, Iron Ridge and Old Ashippun annual meetings. Held 2<sup>nd</sup> hearing for denied applicant. Hearing officer upheld our decision.

Management- Donna was appointed to the Dodge County Criminal Justice Collaborating council. Dodge 1 mortgage payment change with MPR program. Exterior doors were installed in Hustisford, Iron Ridge, and

Lowell. Had hard drive failure on work station. Computers are several years old so we will be looking at computer replacements in coming months. Discussed Phase 2 Oak Grove Redevelopment project status.

Old Business:

- A. A motion was made by Shirley Kitchen to approve the Oak Grove LLC Budget. The motion was seconded by Mary Reak. Motion carried.

New Business:


- A. SVA Audit Oak Grove- no action taken.
- B. Fair Market Rents- no action taken.
- C. Discussed options for future pest control.

The next meeting of the Dodge County Housing Authority is scheduled November 23, 2016 at 9:00am.

A motion was made by Ken Neumann to adjourn. The motion was seconded by Shirley Kitchen. Motion carried.

Meeting adjourned at 10:02 a.m.

  
Glenn Stousland, Chairperson

  
Donna Braun, Executive Director